

From: [Hilty, Michael](#)
To: [Knicely, Debbie](#)
Cc: [Staley, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Neff, Jennifer](#)
Subject: Chinese 4409
Date: Tuesday, September 5, 2023 3:19:00 PM
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Good afternoon Debbie,

On Monday, August 28th, the Arts and Humanities 1 Subcommittee of the ASC Curriculum Committee reviewed a new course and distance learning request for Chinese 4409.

I am pleased to report that the proposal has been approved with two contingencies and two recommendations:

- **Contingency:** The Subcommittee asks that the GE submission forms for both GEN Citizenship for a Diverse and Just World and Traditions, Cultures, and Transformations be completed in their entirety. In the forms submitted for review, there does not appear to be any responses to GEN Goals 1 and 2 and their corresponding ELOs. Additionally, for Traditions, Cultures, and Transformations, it does not appear that Goal 4 has had a response provided. While the Arts and Humanities 1 Subcommittee will not be reviewing this information, it is a requirement to be reviewed by the Themes Subcommittee for the requested GEN Themes categories.
- **Contingency:** The Subcommittee asks that the “generic” GEN Theme Goals 1 and 2 (and their corresponding ELOs) be added to the course syllabus for each requested GEN Theme category, as they are currently missing from pages 2-4 of the syllabus. It is a requirement to have all the Goals and ELOs of the requested GEN Theme categories within course syllabi. Please see the ASC Curriculum and Assessment Services website for an easy to copy-and-paste version of the most up-to-date Goals and ELOs: <https://ascas.osu.edu/new-general-education-gen-goals-and-elos>.
- **Recommendation** The Subcommittee recommends that more information be provided on page 5 of the course syllabus, under the “Pace of online activities” section, that further breaks down the rhythm and expectations of this online course for the benefit of students.
- **Recommendation:** The Subcommittee offers the friendly recommendation to update the Student Life – Disability Services statement in the course syllabus, as they recently updated it for the 2023-24 academic year. The most up-to-date Student Life – Disability Services statement can be found on the ASC Curriculum and Assessment Services website at: <https://ascas.osu.edu/submission/development/submission-materials/syllabus-elements>.

I will return Chinese 4409 to the departmental queue via curriculum.osu.edu in order to address the Subcommittee’s above feedback.

Should you have any questions regarding this feedback, please do not hesitate to contact David Staley, faculty Chair of the Arts and Humanities 1 Subcommittee, or me.

All my best,
Michael



THE OHIO STATE UNIVERSITY

Michael Hilty

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Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

BLACK LIVES MATTER

STOP AAPI HATE

DACA/undocumented ally



I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greenville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.